

Privacy Collection Statement – General Enquiries



Collection Notice Statement - General Enquiries

Essence Communities (ACN 639 534 740) (**Essence Communities**) are committed to protecting the privacy of individuals and their personal information (as defined in the *Privacy Act 1988* (Cth) (**Privacy Act**)).

Please read this carefully as it will have important consequences for you in relation to the collection, use and disclosure of your personal information provided to Essence Communities.

You understand that:

1. Essence Communities is the party who is collecting your personal information. You can contact us by email at info@essencecommunities.com.au, or alternatively you can write to us at Level 22, 100 Creek Street, Brisbane, Qld, 4000 Australia.
2. Essence Communities will collect your personal information directly from you (including any unsolicited information or data you may provide in the body of your enquiry). In certain circumstances, Essence Communities may be required to collect personal information or from third parties, depending on the nature of your enquiry.
3. Essence Communities collects your personal information for the primary purpose of processing and recording any enquiry you submit to us through our website, contact you and provide you with information in relation to your enquiry. You agree to your personal information being collected and used for, and in connection with, these purposes and any other purpose described in our Privacy Policy.
4. If we do not collect this personal information in connection with the purposes in paragraph 3, then we may be unable to process your enquiry, or supply you with information in relation to your enquiry.
5. We may disclose your personal information to our personnel and affiliates, third party service providers or other organisations set out in our Privacy Policy, for the purposes described in paragraph 3.
6. It is possible that some of the information collected may be disclosed to Essence Communities' affiliates or service providers outside of Australia, as the case may be. You consent to your information being disclosed to a destination outside Australia for this purpose, and you understand and acknowledge that the Australian Privacy Principle 8.1 will not apply to such disclosures of your personal information outside of the relevant jurisdiction.
7. Essence Communities' Privacy Policy sets out how you can access and correct any of your personal information collected under this statement as well as to how you can make a complaint if you are concerned that Essence Communities has breached the Privacy Act in the handling of your personal information. Essence Communities' Privacy Policy is available at essencecommunities.com.au or you can request a copy at the contact details in item 1 above.

By continuing with your enquiry, you indicate that you have read this collection notification and acknowledge that your personal information will be collected, used and disclosed in accordance with this collection notice and as otherwise detailed in Essence Communities' Privacy Policy, to the extent it is necessary, that you give your **voluntary express consent** to Essence Communities collecting, using, storing, disclosing and disposing of your personal information in this manner.